IMPLEMENTATION PROJECT MANAGER

AIT Business Services is searching for an experienced Project Manager with deep understanding of ERP implementation strategies and concepts. The Project Manager will be responsible for the overall project direction, execution planning and activity facilitation of AIT Business Services customer project engagements.

We are seeking a Project Management professional with progressive experience in manufacturing and a solid background working with ERP software. The successful candidate must be highly organized and detail oriented; a take charge team player personality who is consistent in tracking and reporting on the status of project deliverables while not afraid to proactively communicate "bad news" when required.

The right team member must be able to think about the project plan from the end user execution level yet communicate at an executive viewpoint. Multi-tasking and the ability to work with clients and team members is critical to the success of this role.

To the qualified candidates we offer:
- Generous compensation based on proven and verifiable professional experience
- Incentive and bonus structure
- Health, Dental and Vision insurance
- Generous and flexible vacation policy
- 401(k) with employer match

Primary Responsibilities
- Work with the customer leading the full-scale project planning/schedule, scope controls, required deliverables, resource responsibilities, and implementation activities through acceptance sign off.
- Lead reviewing current and defining future state business processes while identifying and documenting fit/gap requirements.
- Facilitate identifying and documenting the clients' project success measurables, future state goals and resource requirements.
- Collaborate with customer project team to effectively set task expectations, ensure accurate tracking of progress and communicate accountability in a teamwork manner.
- Act as liaison between the AIT consulting team and customer project stakeholders; make sure to accurately communicate project risks/issues, ensure on-time delivery and document any project changes accompanied by subsequent impacts ensuring transparency in project health check updates.

Required Knowledge, Skills, and Abilities
- In addition to the following skills, the Project Manager position is expected to be a key contributor in the continuous improvement of AIT project methodology while incorporating the customers' needs accordingly. The 4+ years Project/Program management experience leading implementation projects with complex business process and technology-based activities is key to success in this role..
- 2+ years with ERP software implementation experience
- 5+ years of experience in manufacturing and/or distribution industries with Lean methodologies
- Proficient in MS Office (Word, Excel, PowerPoint) plus Microsoft Visio. Zoho Projects a plus.

- Experience in leading teams, guiding, and directing project resources, full execution planning, forecasting, scheduling, and facilitating of project training/process reviews/testing activities.
- Demonstration of effective and confident communications that are well-organized, appropriately concise, informative, and tailored to engage the respective level audience.
- Educational B.A./B.S. in related field
- PMP certification or equivalent professional experience

Physical Demands
- Frequent travel (up to 80%) to domestic locations with potential for international, as necessary.
- Commitment to work within and outside normal working hours to meet customer expectations.

Work Environment
- Must be comfortable working in a variety of environments from the Board Room to the Shop Floor.
- Frequent site visits to industrial sites that may involve exposure to heat, noise, large industrial equipment, moving assembly lines, chemicals, and other environmental factors.
- Home Office environment is the responsibility of the individual with an established internet connection, cell phone service and an environment where the employee can demonstrate professional multi-media communications with customers.
- Extensive driving, flying, and other forms of transportation are expected based on customer engagements.

Company Overview
AIT Business Services, located in North America and founded in 1993, is an accredited Infor Gold Channel Partner with hundreds of successful Infor SyteLine ERP application implementations.   The AIT Business Services team has been providing strategic high value consulting services to its clients in the mid-market manufacturing, and distribution industries: SyteLine Training, Business Process Improvement Guidance, ERP and Supporting Technology Selection Guidance, Implementation Oversight & Governance, Project Management, and Organizational Change Management.

With several hundred successful client engagements, one of AIT's core beliefs is in partnering with and serving as a "trusted advisor" to our clients. AIT's staff of skilled consultants is seasoned in guiding businesses through a transformation of legacy information systems and business processes to modern enterprise information systems incorporating better practice business processes. Ultimately, the end game is always partnering with its customer to help improve their overall business.

All job candidates must be eligible to work in the United States. AIT Business Services does not sponsor individual Work Visas.

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